

Minutes of the Parish Council Monthly Meeting **8th October 2018**

105/18 To receive apologies for absence.

Councillor Forrest

106/18 Co-option of a new Parish Councillor – 1 vacancy

Cllr Barnes has forwarded a draft article to all Councillors to be included in the Parish newsletter to advertise the vacancy to the local residents. **Action:** Cllr Forrest is to include the article in the Parish newsletter

107/18 Declaration of Members Interests

Nothing to report.

108/18 Public Speaking

- a) Concerns were raised by residents regarding the speeding vehicles passing through Walton and also driving around the incorrect side of the bollards outside the Swan public house. **Action:** Clerk to email PCSO David McMillan to report these issues.
- b) The Police were not in attendance but a crime report for September had been circulated prior to the meeting and this was acknowledged during the meeting.

An email was read out from Cllr Blackman from resident regarding the concerns of vehicles parked on the pavement on Bells End Road and Harbin Road. It was agreed by all Councillors that if the residents have any further issues they are to raise their concerns directly with the police as the Parish Council unfortunately have no rights to enforce action regarding traffic issues. **Action:** Clerk to respond to the email thanking the resident for the information and update them that it has been reported to the police. **Action:** Cllr Forrest is to include an article in the newsletter informing the Parish residents to report any similar issues directly to the police force.

- c) Cllr Murray attended the meeting and stated that the plans for the bridge are still going ahead although there was unfortunately currently no update available. Cllr Murray raised concerns regarding the operations of the Parish Council in relation to CC and DC follow up items. Councillors responded that the operation of the Council was at all times following the direction of the Parish Council in session and that Cllr Murray's comments were not considered appropriate. **Action:** Cllr Murray is to forward a contact list to the Clerk for all direct contacts within the Council relating to Parish matters.

109/18 To confirm the minutes of the Walton on Trent Parish Council annual and monthly meeting held on Monday 17th September 2018

The draft minutes were proposed for approval by Cllr Coxon and seconded by Cllr Lloyd. All councillors were in agreement. **Resolved:** Councillors resolved to approve the minutes. The Chair signed and dated each page and passed to the Clerk.

110/18 Report of the Parish Clerk

- a) Cllr Horne confirmed that the pruning of the lime trees on Main Street had been completed. **Action:** Clerk to contact the County Council to confirm if the Parish are able to take on the responsibility of maintaining these trees and to recharge CC for doing so.

The Councillors agreed to meet on a regular monthly basis to walk around the village monitoring any issues and to review the responsibility of maintaining the area. **Action:** Councillors and Clerk to meet every Saturday before the Parish meeting at 9am at the Village Hall, if able to do so.

Richard Hanbury (Traffic Officer SDDC) has agreed to attend the Parish Meeting in November regarding issues within the area. He will escalate issues to Simon Gajny (Road Maintenance Officer) if required. **Action:** All Councillors are to forward matters to be raised during this meeting to the Clerk. The Clerk is to forward these issues along with the agenda to Richard ahead of the meeting. Cllr Barnes is to contact Walton School to request any matters they wish to raise.

Lynn Taylor (the footpaths officer) will confirm who is responsible to upkeep the repair to the damaged gate on Main Street.

The Barton Quarry manager has confirmed they will be covering further training for all new contractors regarding the restricted access through Barton and have also offered to install directional signs leading from the Quarry for the lorry drivers to highlight this matter. **Action:** Clerk is to contact Tucklesholme Quarry to request if they can also offer signage.

Footpath article in the newsletter – see 113/18. **Action:** Cllr Blackman is to forward the Parish Council area maps to the Clerk.

The Clerk reported that there had been no response regarding the cleaning of the bridge. **Action:** Clerk to follow up this report.

The Bearded Theory festival organisers have offered to attend a future Parish Council meeting via Catton Hall. **Action:** Clerk to confirm with Catton Hall that they would appreciate this taking place by February at the latest and to also invite the other festival organisers to attend.

The Clerk has not received any photos of the Councillors for the website, it was advised to forward them on as soon as possible if they are required. It was confirmed by all Councillors that their contact details will be removed from the Parish website and just photos will be public. **Action:** Councillors to forward photos to the Clerk if they are required. Clerk to remove personal details from the website.

Cllr Horne confirmed the company that produced the Village Hall replacement keys and these are to be ordered (Padloc). **Action:** Cllr Horne to order 2 keys.

The clerk has produced a draft article for the newsletter regarding a personal introduction in to the role. **Action:** Councillor Forrest to include this in the newsletter.

The Clerk confirmed that unfortunately there had been no response from Cllr Murray ahead of the meeting regarding escalating the Parish's outstanding issues. See 108/18 c).

It was requested by the Councillors that the Parish newsletter is to be distributed ahead of the Parish event in November. **Action:** Councillor Forrest to complete the newsletter.

The Holly tree within the Village Hall grounds requires pruning and treating. **Action:** Cllr Barnes is to forward the contact details of the tree surgeon to the Clerk. Clerk is to contact the tree surgeon to quote the works.

Councillor Coxon gave his apologies for absence at the Parish meeting in November.

Other notes **Action:** Clerk to read the utility meters in October and forward these on to Cosmic. Clerk to continue to write a monthly report to the Councillors and to copy them in to certain emails where necessary. Clerk to thank Mr Orton for the installation of the projector screen.

- b) The Clerk confirmed that the amendments to the bank account are still not up to date and there are ongoing issues with the bank requesting alternative information. It was discussed if it would be appropriate to open a current account for the Parish to include a debit card and BACS facility.
Action: Clerk to complete all relevant paperwork and applications for the bank account as required, also to consult DALC and neighboring Parish Councils how they manage their finance accounts and payments.

111/18 Big Fun Friday

No action required, the Clerk will be contacted directly regarding the application process for next year.

112/18 Defibrillators

The potential locations for the Parish defibrillators was discussed and also the agreement to involve Walton school in this matter working together to install a defibrillator within the school grounds but that is also accessible to the public, the parish councillors have confirmed they will fund this defibrillator. The suggested locations were the red telephone box at the village hall, the Swan public house and Walton school. **Action:** Cllr Lloyd is to request two quotes for the supply of the defibrillators and also a quote for the refurbishment and relocation of the red telephone box. Cllr Barnes is to contact Walton school to suggest the location of the defibrillator. Cllr Blackman is to gain further information regarding the charity that supports the restoration of the phone box.

113/18 Amy Wheelton

The ongoing issue of stiles and access to the public footpaths was discussed. It was suggested that Amy is asked to produce an article for the Parish newsletter regarding farming in the area, incorporating information regarding the local public footpaths to raise awareness of these for the local residents. It was agreed in favour by the Councillors to invite Amy to a future Parish meeting and to also encourage her to apply for the Parish Councillor vacancy to enable the local farming community to be an active member of the Parish.
Action: Clerk to email Amy informing her of the vacancy and send details of the Parish meeting dates. Clerk is to also work with Amy on producing the newsletter in the Spring edition.

114/18 Damaged wall outside No.30 Bells End Road

There is a large amount of debris that has fallen in to the public footpath from the brick wall **Action:** Clerk is to confirm the property address and forward correspondence requesting the residents to remove the fallen debris as a matter of safety for public and dogs.

115/18 Speedwatch

Cllr Blackman confirmed that Irene will be taking on this project however no further information has been received from the Council for this to be put in to action. **Action:** Cllr Blackman is to continue to liaise with Irene regarding the project.

116/18 Planning matters for decision

Nothing to report and no objections were submitted.

117/18 Committee Reports

a) Village Hall

- It was confirmed by Cllr Horne that the re-wire of the village hall will commence the 5th November and within the cottage during Spring 2019. It was agreed by all Councillors that a cheque could be raised in advance to cover the costs of materials for M Dughan, this will be for £6000. **Action:** Clerk to raise the cheque upon receipt of the invoice.
- Cllr Horne confirmed that the regular village hall booking for Yoga has unfortunately been cancelled.
- Minutes of meetings – The meeting has not yet taken place **Action:** Cllr Horne to forward the minutes to the Clerk

118/18 Reports from Councillors that have attended any other meetings.

Nothing to report.

119/18 Finance

a) Items for Payment – Payee

Payee	Description		Amount
South Derbyshire CVS	K Maughan	£398.16	
	Lengthsman	£122.31	
	Payroll liabilities	£30.40	
	Admin charges	£12.00	
			£562.87
Clerk	Expenses		
	Homeworking – September	£18.00	
	Stationary	£34.90	
			£52.90
GJM Lawn	Gardening services		£50.00
	Gardening services		£150.00
GASS Ltd	Boiler service		£192.00
British Gas	Gas		£85.32
	Electric		£74.10
Waterplus Ltd	Water services		£235.95

b) Income –

VH takings for September - £257.50

All items were noted and accepted by councillors.

c) To approve the bank reconciliation

The bank reconciliation was not able to be completed due to the new Clerk not being a signatory on the account and has not yet received the bank statements.

120/18 Items for Information

Items received:

- Rural Services Network bulletins
- Rural Action Derbyshire updates
- Derbyshire Alerts – sent from Cllr Horne
- South Derbyshire CVS bulletins
- Police Crime Report – September 2018
- DALC Circular 13/18

121/18 Date of the next meeting

The date of the next Walton on Trent Parish Council monthly meeting is confirmed as Monday 12th November 2018 at Walton on Trent Village Hall commencing at 7.00pm.

122/18 Resolution under the Public Bodies (admission to meetings) Act 1960 to exclude members of the public.