

Walton on Trent Parish Council  
PO Box 8356, Swadlincote, DE11 1GS  
Tel: 07864 351111  
Email: [clerk@waltonontrent.org.uk](mailto:clerk@waltonontrent.org.uk)

**Minutes of the Parish Council Annual Meeting  
Minutes of the Parish Council Monthly Meeting  
8<sup>th</sup> May 2019**

**Annual Parish Council Meeting**

**16/19 Election of the Chairperson for the year 2019/20 and the completion of the Declaration of Acceptance of Office**

Cllr Barnes was proposed by Cllr Lloyd and seconded by Cllr Talbot and was elected as Chairperson. Cllr Barnes signed the acceptance of office.

**17/19 Election of the Vice Chairperson for the year 2019/20 and the completion of the Declaration of acceptance of Office**

Cllr Lloyd was proposed by Cllr Barnes and seconded by Cllr Talbot and was elected as Vice Chairperson. Cllr Lloyd signed the acceptance of office

**18/19 Election of Councillors, Committees and Representatives to other Bodies for the year 2019/20:**

**a) Walton on Trent Parish Council Committees:**

**Village Hall:** Cllr Talbot is already a village hall committee member

**Staffing:** All councillors – no actual designated councillor

**Playing Fields:** All councillors – no actual designated councillor

Cllr Talbot signed the acceptance of office.

**Action: Clerk to forward signed acceptances of office to the Monitoring Officer at SDDC. All councillors to complete Declarations of Pecuniary Interests and return to Clerk for forwarding to the Monitoring Office at SDDC within 28 days.**

**b) Council representatives on outside bodies:**

**Drakelow Park Liaison:** Cllr Talbot

**Linton Area Meeting – SDDC:** Cllr Talbot

**Bedford Trust:** Cllr Barnes

There being no further business the annual meeting closed.

## **Parish Council Monthly Meeting 8<sup>th</sup> May 2019**

The monthly meeting commenced with Cllr Barnes thanking the retiring parish councillors; Mrs J. Blackman, Mrs M. Horne, Mr J. Coxon and Miss K. Forrest for all their hard work over the past year/many years for Walton Parish Council.

### **19/19 To receive apologies for absence.**

Apologies were noted for Clerk – Kate Maughan

### **20/19 Declaration of Members Interests.**

Nothing to report

### **To consider a resolution to close the meeting to public participation under the Public Bodies (admission to meetings) Act 1960**

Proposed by Cllr Barnes, seconded by Cllr Lloyd.

### **21/19 Chairperson Report for 2018/19.**

The chairperson's report was written by the retiring chairperson and retiring parish councillor Cllr Blackman and was presented to the meeting by Cllr Barnes.

Ex-councillor Blackman's personal statement was also presented by Cllr Barnes.

Both copies are attached.

### **22/19 Public Speaking**

There were no representatives of County or District Councils, or the police present.

A resident enquired as to whether the Parish council had heard anything from the last year's meeting with Richard Hanbury from the Highways Dept. at Derbyshire County Council (November 2018), regarding a traffic survey through the village and in Station Lane. At that meeting it had been stated that the survey would take place in the spring of 2019.

**Action: Clerk to contact Mr Hanbury re possible date/s of traffic survey.**

This was followed by Cllr Lloyd requesting that the clerk also obtain an update from Mr Hanbury regarding all of the issues raised by the Parish Council and members of the public at the November 2018 meeting.

**Action: Clerk to chase Mr Hanbury re above**

Cllr Lloyd enquired whether Jeff Simms from Staffordshire Wildlife had responded to the queries regarding access and footpath issues raised with him at a previous meeting held in 2018 at the Tuckleholme Quarry and village hall.

**Action: Clerk to chase Mr Simms re above**

If still no satisfactory response from both of the above, the parish council to consider approaching newly appointed district councillors at SDDC, Heather Wheeler MP, Staffordshire councillors, and Barton PC. for assistance

Cllr Talbot reported that she had been approached by a member of public regarding antisocial behaviour on the piece of waste land situated on the right side before the bailey bridge on Station Lane. The Parish Council was unable to state who owns the land; possibly either Staffordshire or Derbyshire District Councils.

**Action: Clerk to ask Derbyshire District Council to enquire from Land Registry who owns the land in question.**

It was discussed by the councillors the need to formulate a new and up to date list of all outstanding issues that the newly appointed Clerk will be required to follow up.

### **23/19 To confirm the minutes of Walton on Trent Parish Council monthly meeting held on Monday 8<sup>th</sup> April 2019.**

The minutes were agreed, signed and dated by Cllr Barnes.

### **24/19 Report of the Parish Clerk**

Read out by Cllr Barnes in the absence of the clerk. The Council agreed to review and update financial regulations and standing orders following the appointment of a new Parish Clerk. Concurrent functions request form had not been received by the Council from SDDC in January. The Clerk had requested a form which has now been received. SDDC have advised that there is no deadline for submission and most councils are submitting claims around this time. Council agreed to complete and submit the form as soon as practicable given that funds flow from submission.

### **25/19 Parish Councillor Co-option – Cllr Barnes**

Helen Hearn was duly co-opted onto the Parish Council. Cllr Hearn signed the acceptance of office.

### **26/19 Bearded Theory Festival Update**

The Parish Council have had 50 of each day ticket type donated by Bearded Theory for village residents for Sunday 26 May. These are to be purchased at £35 per adult ticket and

£20 per ticket for 5 –18 years old. Under 5's entry free. Photo ID and proof of address to be presented at point of purchase to ensure Walton residents only.

Time and place of sale – Walton village hall, 18<sup>th</sup> May 2019, 10 – 12am.

To be advertised on Facebook, website, and village notice boards.

### **27/19 Recruitment of Parish Clerk-Responsible Financial Officer – Cllr Barnes**

2 interviews have been arranged at the time of the meeting. Closing date for applications:

13 May 2019. No appointment as yet.

### **28/19 Planning matters for decision**

9/2019/0300	Proposed alteration at Walton Hall	421502.98 317964.2	Main Street	No objections raised
9/2019/0544	Altering landscape scheme in accordance with the National forest	421529.02 317950.26	Catton Hall	No objections raised

### **29/19 Committee Reports**

#### **Village Hall - Report from Mary Horne**

Minutes of meetings – April 2019 minutes to be agreed and signed at next VH meeting.

Maintenance issues to report – New boiler costs agreed with village hall committee and parish council as under £3000. Bowley Heating Limited selected. Oversight of works to be managed by the village hall committee.

£1300 cheque to be signed for decoration on village hall. All work satisfactorily completed.

The cost of the capital repairs that have been undertaken so far (being roof repairs and rewiring) have been refunded by SDDC under the £25,000 maintenance funds made available to the Parish Council on the assumption of the lease for the village hall. Hopefully enough funds left to repaint gent's toilets.

### **30/19 Reports from councillors that have attended other meetings**

None to report

### **31/19 Finance**

#### **a) Items for payment**

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
--------------	--------------------	---------------

South Derbys CVS	K Maughan	£377.10
	Lengthsman	£ 90.07
	Payroll Liabilities	£ 12.00
	Admin Charges	£ 40.00
	<b>Total</b>	<b>£519.37</b>
Clerk	Homeworking – April	£ 18.00
	Mobile Phone top up	£ 10.00
	Stamps	£ 7.32
	<b>Total</b>	<b>£ 35.72</b>
Water Plus Ltd	Water Services	£266.27
Paul Satchell Ltd	VH Decorating	£1300.00

**Income:**

VH Takings for April - £470.00

SDDC reimbursement for village hall maintenance works - £22625.00

SDDC Concurrent Expenses Grant – TBC

SDDC half year precept and grant - £3546.00

- b) Bank reconciliation approved
- c) Clerk additional hours – zero
- d) Accounting Statements approved for 2018/19
- e) Financial regulations for the forthcoming year approved – see 24/19
- f) South Derbyshire CVS – Payroll Service Agreement for 2019/20 – agreed by all of the council.

**32/19 Items for Information**

Items received:

- Rural Services Network bulletins
- Rural Action Derbyshire updates
- Derbyshire Alerts – sent from M Horne
- South Derbyshire CVS bulletins
- DALC Circular 05/19
- Crime Report – April 2019

**33/19 Date of the next meeting**

The date of the next Walton on Trent Parish Council meeting is Monday 10<sup>th</sup> June at Walton on Trent Village Hall commencing at 7.00pm.

### **Reference links –**

- Environment Law – Public ROW
- Derbyshire Gov ROW
- Derbyshire Gov Maps
- OSmaps

### **Resolution under the Public Bodies (admission to meetings) Act 1960 to exclude members of the public**

The meeting was closed to the public and press to enable personnel matters to be discussed.