

MINUTES OF WALTON ON TRENT ANNUAL PARISH MEETING
HELD ON 12 APRIL 2021, AT 6.30PM VIA ZOOM

**Before the start of the meeting a minute's silence was held to mark the sad passing of
The Duke of Edinburgh 1921 - 2021**

PRESENT Councillors A Barnes (Chair), A Lloyd, P Byron, M Rafferty, Parish Clerk, Councillor's A Wheelton (SDDC), and 2 members of the public

21/01 To receive apologies for absence.

Apologies were received from Cllr H Hearn.

21/02 Variation of Order of Business (if any)

None

21/03 Declaration of Members Interests.

None

21/04 Public Speaking.

A new resident to the village raised the issue of speeding traffic on Main Street, he anticipated that on occasions some motorbikes were going through Main Street at about 60 to 65 mph. The resident had reported this to the Police but was told that they would get back to him within 2 weeks, this had not happened. He had also contacted Crest who said that they had hundreds of complaints of a similar nature and would get back to him as soon as they could. He had also spoken to Cllr Pat Murray who had informed him that he had tried to get things done at County level but had been unsuccessful. The resident confirmed that he had volunteered to take part in a community speed watch. He also reported that everyday large vehicles were trying to get over the bridge, people did not seem to read the signs for the weight limits. He asked if there was anything that the Parish Council could do to help.

A Councillor replied that it would come as no surprise that this issue was discussed regularly by the Parish Council at their Parish Council Meetings. It was reported that there was a Parish Councillor who also lived on Main Street, who was passionate about the speeding concerns in the village. The Parish Council had been lobbying for a while and a speedwatch group was set up prior to the pandemic, but this could not continue during lockdown. As restrictions are lifted, the Parish Council would begin working with CREST on this. The Parish Council had also discussed traffic calming measures, but this was under the jurisdiction of the County Council. Speeding in the village would remain high on the Parish Council's agenda to be addressed and would be followed up once a new County Councillor has been elected in May.

A Councillor also replied that there was signage on both sides of the bridge but were more prevalent on the Staffordshire side of the bridge on Station Road. Unfortunately, it was difficult to legislate for motorists not following clear signage. There were plans in place for a new bridge, this should have a significant impact on reducing vehicles and speed in the village as the Bailey Bridge will become inaccessible to traffic.

21/05 Chairman's Report and Action Plan.

Good evening. Welcome to the 2021 Walton on Trent Parish Meeting. Thank you all for coming.

Tonight's meeting marks the midway point between the 2019 Parish Council elections and the next elections in 2023. It is also the first Parish Meeting for Walton on Trent to be held virtually rather than in the village hall as previous meetings have been. This is of course due to the Covid 19 pandemic – hopefully by the time the 2022 Parish Meeting comes around we can all meet in person. As we are at midpoint with the 2020 meeting having been cancelled due to Coronavirus, it seems an opportune moment to reflect back on the activities of the council since 2019 and to look forward to the next 12 months or so.

As the start of the 2019/20 year, the number of Parish Councillors was 3 – having seen three long serving councillors stand down before the 2019 elections. Between them the retiring councillors, Jean Blackman, John Coxon and Mary Horne had more than 75 years of combined service to the parish and I'm sure the whole village would join me in thanking them for their many years of service to Walton. With a small number of councillors, the council was barely quorate, it was therefore critically important to recruit new councillors. This has been successfully achieved – there are now 6 councillors sitting and I would like to thank all the councillors for their support and efforts over the last 2 years, particularly to myself as a new Chair.

There remain two vacancies which can be filled via co-option. If anyone has a desire to work collaboratively to improve the local community within and around Walton, please contact the Clerk or any of the councillors.

The role of the Parish Council is to represent the interests of the whole of the community in Walton. The Parish Council works with the District and County Councillors to ensure that the village receives services such as transport, education, housing, planning and social services. The Parish Council also works with other organisations in the village including Walton Primary School and the cricket club and we have the power to make financial donations to groups which support the community.

Key areas in which the Parish Council has been active over the last two years include roads and traffic, the village hall and grants.

Roads and Traffic

In relation to highways and the impact of large vehicles on the village, the Parish Council has continued to press both Derbyshire and Staffordshire County Councils to maintain the highways in and around the village. This began with a walking meeting in December 2019 arranged by the Council where both highways' authorities, District Councillor, Barton Parish Council, Drakelow Developments and Hanson quarry walked the key route over the Bailey Bridge towards the A38 so that all parties could see the problems that local residents faced regarding the highways and footways. Progress on maintenance has been affected by the pandemic but the meeting and continued pressure has resulted in the recent work undertaken on the Bailey Bridge and barriers on the Staffordshire side. There remains work to be done, particularly on Station Lane and the council continue to lobby both SCC and Barton Parish Council (as the road is in Barton Parish) to press for further maintenance. The Parish Council has also held a meeting in early January with Countryside (the new developers for Drakelow and the Walton Bypass). The Council has written to the relevant authorities seeking clarity on the impact on the Bypass for the village – while there have been a number of false dawns hopefully in 2022 the bypass will be completed. The Council has also reached out to DCC regarding the increasing number of HGVs coming through the village. Once the County Council elections have taken place in May, the Council will raise the issue of speeding in the village with the new County Councillor.

Grants/Donations/Expenditure

The Parish Council has continued to support the local community with financial contributions. These have included £1,200 towards the costs of the defibrillator outside Walton Primary School, £700 to Walton on Trent Cricket Club for repairs to the nets after flooding and contribution to the ball strike test relating to the Bypass and purchases of new flags and flag weight for the flagpole in the churchyard. Community groups who have funding needs and wish to apply for grants from the Parish Council can access the form on the Parish Council's website.

Village Hall

The Parish Council's largest asset (and liability) is the village hall. 2020 saw the centenary of the village hall's construction – unfortunately, no celebration was undertaken due to Covid 19 restrictions. The last year has seen the main hall closed for much of the period due to coronavirus restrictions, with a commensurate fall in income and fundraising activities.

The past few years, there has been a working group looking at forming a Charitable Incorporated Organisation (CIO) to take over the management of the village hall in order to access additional grant funding for improvements to the village hall. Over the course of 2020, it has become clear that the CIO is unlikely to move forward – the village hall will continue to need significant public funds from the Parish Council each year to cover its costs. With that in mind, and as the Parish Council is recruiting for a new Parish Clerk, the Council has determined that the day-to-day management of the village hall should be brought into the Parish Clerk's role.

The Council is currently working with the South Derbyshire District Council (who own the village hall) and South Derbyshire CVS to access grant funding to enable the Parish Council to undertake significant development work at the village hall to bring the facilities up to a standard fit for the 21st century whilst maintaining the architectural qualities of the hall, recognising that the hall was built and granted to the village as a war memorial after the first world war. The Council is also looking to see if land behind the village hall could be used for small scale allotments in the village. As restrictions brought in as a result of coronavirus hopefully continue to lift, the Parish Council will be reaching out for volunteers to make improvements to the village hall and the garden so if any residents can provide assistance that would be much appreciated. The Council will also be looking at improvements to the junction area opposite the White Swan.

The key priorities therefore for the Parish Council in financial year 2021/22 are as follows:

1. Recruit a new Clerk and Responsible Financial Officer
2. Determine what changes should be made to the village hall to improve the facilities, increase energy efficiency and separate the hall and the cottage to allow dual usage in a Covid 19 secure manner.
3. Identify and access funding to enable the changes in 2 to be implemented in 2022 and beyond.
4. Continue to press DCC and SCC for improvements to the highways particularly in relation to the construction of the Bypass.

21/06 Date of the next annual Parish Council Meeting

TBC closer to April 2022.

MINUTES OF WALTON ON TRENT PARISH MEETING
HELD ON 12 APRIL 2021, AT 7PM VIA ZOOM

PRESENT Councillors A Barnes (Chair), A Lloyd, P Byron, M Rafferty, Parish Clerk, Councillor's A Wheelton (SDDC), and 1 members of the public.

21/07 To receive apologies for absence.

Apologies were received from Cllr H Hearn.

21/08 Variation of Order of Business (if any)

None

21/09 Declaration of Members Interests.

Resolved: Cllr A Barnes declared a pecuniary interest in item 21/17 Planning matters for consideration, item d) DMPA/2021/0506 - The erection of a detached greenhouse at The Swallows, Barr Hall Farm, Drakelow Road, Walton On Trent, Swadlincote, DE12 8NB

21/10 Public Speaking.

Cllr Amy Wheelton gave her report as follows:

- There had been an update this evening on the coffee Podback Scheme, information that the Clerk might wish to add to the Parish Council website.
- The Parish Council had been advised with regards to the Silsden Planning Application. Cllr Wheelton would ask this to be put before the Planning Committee if necessary. Highways had some issues with regards to requiring 42 meters of visibility either side and if they can satisfy this, it will be difficult for Planning Officers to refuse the application.
- Cllr Wheelton had requested that SDDC remove the flood sign, and this had been completed.
- There were blue signs going up around Catton Park, it was thought that this could be for the Sausage and Cider festival. Cllr Wheelton had spoken to the Licensing Department at SDDC to include litter picking to be completed including Walton on Trent after all major Catton Events.
- Cllr Wheelton had asked SDDC not to mow the grass verges in Drakelow and Catton in preparation for the wildflowers.

Cllr Byron had a question about the bridge works. Cllr Wheelton replied that she did meet with the Developers and the Head of Planning at SDDC, a planning application is expected to be filed shortly, as they wished to start the work in the Summer. Cllr Wheelton did raise traffic calming and had asked that this be brought up with Derbyshire County Council.

The Chair reported that the Parish Council had written to SCC, DCC, Countryside and Barton PC in relation to the bridge but, as of yet we had only received a response from Countryside, who have said that there will be no major changes.

It was agreed that the Parish Council should reach out to Ollie Neilson for a list of events to be held at Catton Park. It was agreed that the Clerk would action this.

21/11 Chairman's Announcements

There was nothing to report.

21/12 To confirm the minutes of Walton on Trent Parish Council monthly meeting held on 08.03.21.

Resolved: Walton on Trent Parish Council agreed that the Minutes of the Parish Council meeting held on 8 March 2021 be approved as a true record.

21/13 Walton Village Hall

A discussion took place about preparing for the reopening of the Village Hall after 17 May 2021.

Resolved: To update the Risk Assessment to account for the lifting of the Covid Restrictions before reopening the Village Hall.

Resolved: To set up a working Group to tidy the Village Hall and garden prior to the reopening of the Village Hall

Resolved: To hold a Zoom Meeting between Councillors and Staff to discuss how to take the Working Group forward and how to advertise for volunteers on the Working Group.

Resolved: The Clerk to obtain costs to install wired in smoke alarms at the Village Hall from Mike Dughan.

The Clerk reported that she had emailed Cosmic, and they were already aware of the elections to be held at the Village Hall in May and were happy with the arrangements.

Cllr Byron updated Cllr Lloyd on the resident's complaint regarding speeding traffic at the Annual Parish Meeting.

- Cosmic Occupational Licence

There was nothing to report.

- Kitchen units/ Flooring//Broadband/Hive/Electronic Booking system/Slabs.

There was nothing to report.

21/14 Clerks Report

a) Clerk Report – Remote Meetings,

- To consider bringing forward the Annual Parish Council Meeting to either Tuesday 4 May 2021 or Wednesday 5 May 2021.
- To consider cancelling all other Parish Council Meetings until after 21 June 2021, to be reviewed once more information becomes available.
- To consider delegated authority/powers for the Clerk, Chair and Vice Chair to deal with emergency matters between 7 May 2021 and 21 June 2021 to be reviewed later.

Resolved: To bring the Annual Parish Council Meeting forward to Tuesday 4 May 2021, via zoom at 7pm

Resolved: To look at going back to face-to-face meetings in June if the remote meeting legislation is not allowed for online meetings.

Resolved: The Clerk to draft a Delegated Authority Policy and email around the Councillors for approval by email.

- ##### b) SDDC – Tree Report for the park received 10.03.2021 – Next Tree Report due August 2021.

Resolved: Walton on Trent Parish Council noted the above information.

- ##### c) Consider having dedicated Councillor emails.

Resolved: Walton on Trent Parish Council did not agree to have Councillor emails and to continue with using personal email addresses.

- ##### d) Service of the Church Clock. – Update, as soon as Smiths of Derby have an engineer available, they will be in contact. Cost will be £350.00 plus VAT for an inspection and service. Any parts required will be at an extra cost.

Resolved: Walton on Trent Parish Council agreed to Smiths of Derby inspecting and servicing the Church Clock at a cost of £350.00 plus VAT.

- ##### e) Update on the repairs to the park under the swings and the removal of the hedge cuttings.

Resolved: The Clerk to chase Yvonne Wearing and Steve Sheppard at SDDC for a timeline for the hedge cuttings to be removed and when the hole under the swings would be repaired.

- ##### f) A Rural/Market Town Group spanning England. Arguing in the Rural Market Centre Interest – Free trial till September 2021 – Thereafter up to 5,000 population the annual charge will be £110 per annum, between 5,000 and 10,000- £130 p.a., over 10,000 in population a yearly subscription of £150 all exclusive of VAT.

Resolved: Walton on Trent Parish Council agreed not to go ahead with the above.

- ##### g) Lichfield District Council – Neighbourhood Plan Consultation - Hammeriwch Neighbourhood Plan Local Authority Publicity Period (Regulation 16 Consultation) will be available to view and comment, Start date: 24/03/21 09:00 End date: 05/05/21 17:00

Resolved: Walton on Trent Parish Council had no comments to make on the above consultation.

- ##### h) Consideration to support the 20's Plenty for Derbyshire campaign in its calls for 20mph as normal for settlements in Derbyshire in line with Government and globally agreed best practice of wide area signed 20mph limit.

Resolved: Walton on Trent Parish Council agreed to support the 20 is Plenty Campaign.

- ##### i) To appoint Brian Wood to complete the internal audit for the financial year 2020/2021

Resolved: Walton on Trent Parish Council approved to appoint Brian Wood to complete the End of Year Internal Audit for 2020/2021.

21/15 Working Group – to tidy the Village Hall site, paint fences etc.

This was discussed in item 21/13 above.

21/16 Village Litter Pick

Resolved: To have a Village litter pick on Monday 3 May 2021 from 10am. Volunteers interested in taking part to email the Parish Council Clerk so that a time slot can be given to pick up equipment from the Village Hall in a Covid safe way.

Resolved: Cllr Byron to produce the poster to be added to the website and Facebook Page advertising the litter pick. To include that volunteers must bring their own gloves, the Parish Council will provide some litter pickers and bin liners.

Resolved: To ask volunteers to return the used litter pickers back to the village hall and leave in the bin which will be provided on the other side of the Village Hall fence

Resolved: To check what litter picking equipment is currently available.

Resolved: The Clerk to email Countrywide and Vital Energi to see if they could donate or lend the Parish Council some litter pickers.

Resolved: To ask Cllr Wheelton if the collected rubbish can be collected by the Clean Team on Tuesday 4 May 2021 from the open area next to the Bailey Bridge.

21/17 Working Group reports/Monitoring list Councillor's specific areas of responsibility.

a. Roads and pavements (MR/CM)

It was reported that the Parochial Church Council Flag has been lowered due to the sad passing of Prince Philip. Last year the Parish Council had purchased a new Union Jack flag, a St George flag and a new flag weight, but it was still unclear as to who owned the flagpole.

Resolved: The Clerk to establish if the Parochial Church Council owns the flagpole or if it is owned by Walton on Trent Parish Council.

Resolved: The Clerk to contact Countryside again in relation to the fly tipping in the stream.

Resolved: The Clerk to contact Countryside to see if they can facilitate a meeting with DCC in relation to the bridge.

b. Footpaths (HH)

Cllr Rafferty gave his report as follows:

- He had not yet updated the monitoring form.
- There were still potholes on Station Road and the barrier was still there encroaching further into the road.
- He had checked on the footpaths and there was a lot of litter on the footpaths at Bells End Road by the garages.

Resolved: The Clerk to contact the Footpaths Officer at DCC to look into this.

Resolved: It was approved that Cllr Rafferty could update the monitoring form to give a monthly update section.

Resolved: Cllr Byron to have a look at the monitoring form to see if a map with pin locations of the problem areas could be added for ease of reference.

A discussion took place with regards to the bollards encroaching the highway on the right-hand side of the road going out of Walton towards Catton.

It was reported that the broken signpost coming into the village had not yet be repaired. The Clerk replied that this had been reported to DCC.

c. Park (PB)

Already partly discussed in 21/14 Clerks Report above.

A discussion took place about posts on Facebook in relation to dog fouling at the park and the state of the park in general.

It was reported that SDDC should complete 16 grass cuts per year at the park, the park had not yet received its first cut of the year.

Resolved: The Clerk to contact Yvonne Wearing and Steve Shepperd at SDDC to establish when the grass at the park would be cut.

A discussion was held about the possibility of the Parish Council taking over full responsibility of the park in the future. The Clerk replied that if the Council had a lease agreement with SDDC, they would be able to attract funding to refurbish the Park if they wished.

Resolved: It was approved to possibly look at this in more detail once the Village Hall refurbishment had been completed.

d. Open spaces (Non-Park) (MR/CM)

There was nothing to report.

e. Website and other Communications (PB)

It was reported that the website was hosted by 2Commune, the format was similar to other Parish Councils using 2Commune. The website was very locked down and there was little that the Parish Council could change on the website. The Parish Council could not even add their own emails without being charged for this, yet it would cost 2Commune nothing to set up such a service.

It was reported that 2Commune wanted to charge the Parish Council £50.00 plus VAT to add a landing page to the website in relation to the sad passing of Prince Philip. To get around this the Clerk added a commemoration to the news section of the website instead.

Resolved: The Parish Council approved to look at the website in 6 months' time with a view to an overhaul of the site.

21/18 Planning matters for consideration

- a) DNPN/2021/0373 - Prior Notification of single storey rear extension, with eaves of 2.40 metres and maximum height of 3.00 metres extending 5.50 metres from the rear wall at 8 Orchard Close, Walton on Trent, Swadlincote, DE12 8NN – **No objections filed 16 March 2021.**

- b) DMPA/2021/0173 - Part Retrospective application for raised pitch roof on detached garage and the creation of dropped kerb at 71 Coton Road, Walton on Trent, Swadlincote, DE12 8NL

Resolved: Walton on Trent Parish Council made the following objections: This is a retrospective planning application for the drop kerb, but this does not include the driveway which has already been constructed as a non-porous driveway. The Parish Council believes that this also required planning permission. Water flowing down that road already overwhelms the road gullies during heavy rain and causes issues further down the road. The Parish Council does not support the loss of front gardens, but they appreciate that the properties at the top of the road do not have off road parking provision and precedents have already been set with neighbouring properties. The Parish Council had no comment to make in relation to the garage.

- c) DMOT/2021/0521 - The pruning of a Beech tree covered by South Derbyshire District Council Tree Preservation Order no. 541 at 14 Station Lane, Walton on Trent, Swadlincote, DE12 8NA

Resolved: Walton on Trent Parish Council had no objections to the above planning application.

- d) DMPA/2021/0506 - The erection of a detached greenhouse at The Swallows, Barr Hall Farm, Drakelow Road, Walton On Trent, Swadlincote, DE12 8NB

Resolved: Walton on Trent Parish Council had no objections to the above planning application.

21/19 Finance

Resolved: Walton on Trent Parish Council agreed to make the following payments, including the additional payment to SDDC.

a) Accounts for Payment

Payee	Expenditure	£
Locum Clerk Services	Invoice 01	560.00
DALC	Subscription	265.62
South Derbyshire CVS	Payroll	148.67
South Derbyshire District Council	Bin Emptying Harbin Road/Bells End Road	267.70
TOTAL		1,241.99

b) Receipts

Resolved: Walton on Trent Parish Council noted the following payments:

Cosmic rent March £485.00
South Derbyshire C PCC Vulnerability Fund £1,000.00

- c) Amendments to the bank mandate to remove the previous Clerk.

Resolved: Walton on Trent Parish Council approved to remove the previous Clerk from the current Bank Mandate. The current signatories on the Bank mandate were Cllr Barnes, Cllr Lloyd, and Cllr Hearn.

- d) SDCVS – Consider annual administrative fee will increase from April 2021 by £5 from £40 to £45 and the Annual Audit Fee from March 2021 will increase by £5 from £30 (1-3 employees) or £60 (4+ employees) to £35 or £65, meaning a £10 increase. The monthly fee per employee remains unchanged at £6.

Resolved: Walton on Trent Parish Council approved the increase in payroll costs as above.

- e) Bloomin Gardens quote

Resolved: Walton on Trent Parish Council approved the quote from Bloomin Gardens for the cost of £43.20 plus VAT, to cut 2 x grass verges and the Village Hall site.

21/20 Telephone box update

The Chairman reported that Grupo Antolin have agreed to purchase the Parish Council a new telephone box, as this will be an easier way to get the job done.

Resolved: The Chairman to speak with Grupo Antolin to provide a proposal in writing.

21/20 Office 365 Renewal

Resolved: To defer until the new Clerk is in place.

21/21 Speedwatch

Already discussed in the Annual Parish Meeting under Public Speaking.

21/22 Reports from Councillors that have attended any other meetings.

None

21/23 Items for Information

Resolved: Walton on Trent Parish Council noted the following information.

- a) Real Outdoor Fitness - It's not a workout if it doesn't work! – 10 March 2021
- b) Police Crime Commissioner Vulnerability Fund – 10 March 2021
- c) 5 Ideas for Memorials and Commemorative Spaces – 10.03.2021
- d) DCC – Newsletter – 12 March 2021
- e) DCC Green Entrepreneurs Fund – 12 March 2021
- f) Vehicular Activated Signage (VAS) – 12.03.2021 from Cllr Wheelton
- g) Bailey Bridge Walton On Trent – 12.03.2021 from Cllr Wheelton
- h) DCC - Community Safety Update – 12.03.2021
- i) Meet Your Commissioner Events - South Derbyshire Thursday 18 March 2021 – 12 March 2021
- j) Email DCC - Weight Limit Breaches, Walton on Trent – 35921138 – 11 March 2021
- k) DCC - Funding boost for rural connectivity from Cllr Wheelton – 16 March 2021
- l) VW Communications - Drakelow Park News – 10 March 2021
- m) Creative Play UK - Play Area Resources - Get Summer Ready – 9 March 2021
- n) LDC Freeport - South Derbyshire Briefing pack – 17 March 2021
- o) The Rural Bulletin - 16 March 2021
- p) Broxap's Derby range: the UK's toughest litter and recycling bins – 17 March 2021
- q) Housing Appraisal UK - Act Now to Control Aggressive Planning Applications in Your Parish – 19 March 2021
- r) Community News 23 March 2021 – 23.03.2021
- s) The Latest News from South Derbyshire CVS – 22 March 2021
- t) Drakelow and Bypass Update – 20 March 2021 from Cllr Wheelton
- u) Rural Action Derbyshire - Halls should now be preparing as the '4 Step Roadmap to unlocking' has started. Latest information from ACRE. – 18 March 2021
- v) Charity Buying Group - Can you afford not to test staff every week and clean areas and equipment regularly as well as ensuring hands are clean and masks worn – 24 March 2021.
- w) Broxap Ltd - Gone, but not forgotten creating a lasting legacy – 24 March 2021.
- x) KOMPAN - The Full Solutions Provider - Are you planning to create or update a play, sports, or outdoor fitness area? Do you need help? – 24 March 2021
- y) Luke Hall MP Ministry of Housing, Communities and Local Government – Letter re Local Authority Meetings – 25 March 2021.
- z) Update from Cllr Wheelton regarding Countryside exhibition and webinar, Parish Council meetings after 7 May 2021 and Covid 19 facts – 25 March 2021
- aa) Office of National Statistics – Stephen Walkley Census Engagement Manager – email of help with contact details – 29 March 2021
- bb) Charities Buying Group – Back to work sale – 29 March 2021.
- cc) SDDC - Vehicular Activated Signage (VAS) – 29 March 2021
- dd) SDCVS - South Derbyshire Community Heroes - Roll of Honour - 25 March 2021

- ee) Creative Play - Bring Your Playground Project to Life – 30 March 2021
- ff) DCC - Community News 31 March 2021
- gg) Covid Update – Email Cllr Wheelton – 1 April 2021
- hh) SDDC - Summer Activities 2021 Update – Cancelled – 1 April 2021
- ii) The Latest News from South Derbyshire CVS – 2 April 2021
- jj) SDDC - Counterterrorism and Security Act 2015 - Venue Hire requirements for publicly owned venues.
- kk) DCC - Impact New Parish Carbon Footprint Tool

21/24 DALC items for Information

Resolved: Walton on Trent Parish Council noted the following information.

- a) Notes from Clerks' and Chairs' forums Wednesday 10th March 2021 – 12 March 2021
- b) Vacancy - Parish Clerk/Responsible Finance Officer – Willington Parish Council – 16 March 2021
- c) Royal British Legion Industries - Preparation for VE Day 2021 – 16 March 2021
- d) Walton on Trent PC - Vacancy for Parish Clerk - Responsible Financial Officer – 22 March 2021
- e) Killamarsh Parish Council – Vacancies – 30 March 2021

21/25 Date of the next Meeting

- Annual Parish Council Meeting

Resolved: Walton on Trent Parish Council approved the Annual Parish Council Meeting to be held on Tuesday 4 May 2021, via Zoom at 7pm.

21/26 To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

- Staffing matters – Clerk Vacancy

Resolved: The Chairman to contact IB and offer him the Vacancy of Clerk/RFO, starting date of 19 April 2021, salary as agreed by the Parish Council.

Resolved: The Clerk to draft the standard NJC Contract of Employment.

Resolved: The Clerk to email IB a copy of the Contract of employment in agreement with the Chairman.

- Staff matters – Other.

The Parish Council were updated on the zoom Meeting held with the Lengthsman on 7 April 2021.

Resolved: The Clerk to contact the Lengthsman and establish if he requires any PPE for example toe capped boots, high vis, and stab proof gloves as per the Risk Assessment.

Resolved: The Parish Council approved for the Lengthsman to purchase his own toe cap boots up to a value of £50.00, to be claimed back on expenses.

Resolved: The Clerk to purchase two pairs of stab proof gloves for the Lengthsman if required.

There being no other business to be transacted the meeting closed at 8.30pm