

Walton on Trent Parish Council

Parish Clerk: Ian Bentley
PO Box 8524, Burton on Trent, Staffordshire DE14 9PF
Tel: 07946 328 567
Email: clerk@waltonontrent.org.uk

MINUTES OF WALTON ON TRENT PARISH COUNCIL MEETING HELD ON 28 JUNE 2021 AT 7.00PM AT THE VILLAGE HALL

PRESENT Councillor's A Barnes (Chair), A Lloyd, P Byron, M Rafferty, H Hearn, C Mousley, Parish Clerk, Councillor S Ackroyd (SDDC), Councillor S Swann (Derbyshire CC) and 2 members of the public

21/52 To receive apologies for absence
None

21/53 Co-option of a Councillor
Declaration of Acceptance received from Neill Forrest and Richard Mizuro. Cllr A Barnes proposed that both be co-opted to the Walton on Trent Parish Council.
Resolved: Walton on Trent Parish Council agreed to co-opt both Neill Forrest and Richard Mizuro to the Parish Council. (Declaration of Acceptance of Office forms were completed by both and countersigned by the Parish Clerk. Both were given a Register of Disposable Pecuniary Interests form which must be returned to the Parish Clerk within 28 days)

21/54 Variation of Order of Business (if any)
None

21/55 Declaration of Members Interests.
Resolved: Cllr C Mousley declared an interest in item 21/60. Planning matters for consideration, item F) DMPA/2021/0817 - The creation of additional parking to frontage at 4 Mewies Close, Main Street, Walton On Trent, Swadlincote, DE12 8LZ
Resolved: Cllr M Rafferty declared an interest in item 21/60. Planning matters for consideration, item G) DMPA/2021/0805 - The removal of the existing garage and replacement with a detached garden/day room building at 31 Bells End Road, Walton on Trent, Swadlincote, DE12 8ND

21/56 Public Speaking
Cllr S Ackroyd (SDDC) introduced himself as the new and currently the only District Councillor following the resignation of Cllr A Wheelton. He reported that a by election was not likely to take place prior to September so in the meantime to channel everything via him. Cllr S Ackroyd asked if there was anything outstanding for the SDDC. He was made aware of the complaints submitted with regards to the tree growth along Main Street, the grass cuttings being left in the park after mowing, leaving the park unusable which as the park is used by the school as a means of exit/entrance due to COVID restrictions an increasing concern. Cllr H Hearn raised the issue of the ownership of the land at the Village Hall which could be used as allotments. Cllr S Ackroyd stated he would investigate the points raised.

Cllr S Swann (Derbys County Councillor) introduced himself as the new County Councillor for the area and asked if there was anything outstanding from the County that he could assist. Cllr A Barnes stated that key issue was the new bridge and by-pass but despite being the closest village, the council were struggling to get answers from the County. Cllr P Byron stated that this was the biggest concern of the village and agreed there was a lack of information. Cllr S Swann wanted to work with the council to get answers and requested an email to arrange a meeting with the appropriate departments. Cllr S Swann also suggested sending a similar email request to Staffordshire County Council.

21/57 Chairman's Announcements
None

21/58 To confirm the minutes of Walton on Trent Parish Council meeting held on 4 May 2021

Resolved: Walton on Trent Parish Council agreed that the Minutes of the Parish Council meeting held on 4 May 2021 be approved as a true record.

**21/59 Clerks Report
Review of Outstanding Resolutions/Actions - Appendix A**

The Clerk outlined the new Outstanding Resolutions/Actions sheet designed to capture and manage Resolutions/Actions made by the Council or things highlighted by the Councillor's.

Highlighted Resolutions/Actions:

21/17/a – Bridge Development – Countryside Properties proposing a meeting at the end of July, but in the light of the involvement of Cllr S Swann this should be all tied together.

Resolved: Walton on Trent Parish Council agreed that an email should be sent to Cllr S Swann, Derbyshire County Council, Staffordshire County Council and Countryside Properties to arrange a joint meeting as soon as possible.

21/35/c – Church Clock – Two quotes received so far and still chasing a further quote. The quote from Time Assured is in two parts and totals £540+vat. There might be a possibility of a reduction if both jobs completed at same time.

Resolved: Walton on Trent Parish Council agreed that the work needs to be done and contact should be made with Time Assured to see if the quote can be reduced.

21/43 – Walton By-Pass – A number of questions originally raised in February 2021 by the Council was re-sent in May 2021 to Highways, County and Council Councillor's. A response via Cllr S Swann has been received but answers little of the questions.

Resolved: Walton on Trent Parish Council agreed that the action raised for 21/17/a refers.

Not on Appendix A

21/51 – Village Hall – Following an email concerning the lack of First Aid equipment being available in the Village Hall a new box fully Health and Safety authorised has been purchased and is now in the kitchen.

21/17/b – Google Sheets – Raised by Cllr P Byron that little action had been undertaken on the Google Sheets and queried its continued use. The Clerk proposed that as the council had purchased Microsoft Business the Google Sheets be transferred to the Outstanding Resolutions/Actions and then shared to all the Councillor's. Any item for update or addition should then be emailed to the Clerk who can manage, action as required and then bring to the Council Meeting.

Resolved: Walton on Trent Parish Council agreed to adopt the proposal and transfer any outstanding items from the Google Sheets to the Outstanding Resolutions/Actions sheet.

Resolved: Walton on Trent Parish Council agreed to accept the remaining updates on the Outstanding Resolutions/Actions sheet and to file those marked as completed.

21/60 Planning matters for consideration

- a) DMOT/2021/0829– The felling of an ash tree at The Old House, Catton Road, Walton on Trent, Swadlincote, DE12 8LL – Comments required by 11 June 2021 – **No comments Filed**
Resolved: Walton on Trent Parish Council noted the No Comment filed.
- b) DMPN/2021/0373 – Amendment to planning application at 8 Orchard Close, Walton on Trent, Swadlincote, DE12 8NN – Comments required by 11 June 2021 – **No comments Filed**
Resolved: Walton on Trent Parish Council noted the No Comment filed.
- c) DMPA/2020/1266 - Demolition of existing dwelling and outbuildings and the erection of 4no. dwellings and associated new access at Silsden, Coton Road, Walton On Trent, Swadlincote, DE12 8NL – Comments required by 18 June 2021 – **No comments Filed**
Resolved: Walton on Trent Parish Council noted the No Comment filed.
- d) DMOT/2021/0830 - The felling to trees at 62 Main Street, Walton on Trent, Swadlincote, DE12 8LZ – **Comments required by 30 June 2021**
Resolved: Walton on Trent Parish Council had No Comment on the proposal.

- e) DMPA/2021/0821 - Removal of grass bank and replace with car parking area, new supporting wall and stepped access to main entrance at 59 Coton Road, Walton Trent, Derby, DE12 8NL – **Comments required by 1 July 2021.**
Resolved: Walton on Trent Parish Council object to the proposal due to the fact that the plan is retrospective, the concern over the weight bearing structure, the lack of drainage which will increase the water run-off into an area that already suffers problems with drainage, the visual impact in the area particularly from the conservation area and that it could cause a precedent for other houses in the area.
- f) DMPA/2021/0817 - The creation of additional parking to frontage at 4 Mewies Close, Main Street, Walton On Trent, Swadlincote, DE12 8LZ – **Comments required by 1 July 2021**
 Cllr C Mousley left the meeting at 7.54pm and returned at 7.57pm once the matter had been discussed.
Resolved: Walton on Trent Parish Council, to be consistent, will comment on that the surface for the parking is non permeable and would request the planning office to seek clarity on how the surface water would be dealt with.
- g) DMPA/2021/0805 - The removal of the existing garage and replacement with a detached garden/day room building at 31 Bells End Road, Walton on Trent, Swadlincote, DE12 8ND – **Comments required by 9 July 2021**
 Cllr M Rafferty left the meeting at 7.56pm and returned at 7.59pm once the matter had been discussed.
Resolved: Walton on Trent Parish Council had No Comment on the proposal.

21/61 Finance

a. Accounts for Payment

Resolved: Walton on Trent Parish Council agreed to make the following payments.

Payee	Expenditure	£	Payment
Opus Energy	Village Hall Gas (March-April)	101.36	Direct Debit
British Gas	Village Hall Electricity (April)	56.51	Direct Debit
DALC	Councillor Training	50.00	BACS
Locum Clerk Services	Invoice 03 – Locum Clerk/RFO Services from 28.04.2021 to 10.05.2021	105.00	BACS
SDDC	Council Tax (May)	140	Direct Debit
Parish Clerk	Invoice 02-IB – Microsoft/Dyno Rod/Clerk Expenses/Livens/Printer Ink	292.34	BACS
Zurich Insurance	Parish/Village Hall Insurance	779.36	BACS
South Derbyshire CVS	Payroll - May	512.07	BACS
South Derbyshire CVS	Payroll – December 2020	524.29	BACS
Opus Energy	Village Hall Gas (April-May)	83.54	Direct Debit
Bloomin Gardens	Grass Cutting	84	BACS
British Gas	Village Hall Electricity (May)	46.15	Direct Debit
SDDC	Council Tax (June)	140	Direct Debit
M. Dughan Electrical	PAT Testing	85	BACS
South Derbys CVS	Payroll - June	743.02	BACS
TOTAL		£3742.64	

b. Receipts

Resolved: Walton on Trent Parish Council noted the following receipts:

SDDG – Concurrent	£3342.66
Village Hall Hire (Table Tennis)	£40.00
Cosmic Group – Rent (May)	£485
Village Hire (Cosmic Group)	£25.00

Cosmic Group – Rent (June)	£485
HMRC – Tax Refund	£562.31
Cosmic Group – Utilities	£966.93
Total	£5906.90

Currently the Parish Council has **£50,079.65** in the bank once known deductions are taken into account.

21/62 NALC – Discipline and Grievance Arrangements

Discipline and Grievance policy circulated for review and adoption. Cllr A Barnes identified that to comply with the policy a further Councillor was needed to be added to the Employee Area of Responsibility. Cllr P Byron offered to assist.

Resolved: Walton on Trent Parish Council agreed to adopt the Discipline and Grievance Policy and to add to the website.

Resolved: Walton on Trent Parish Council agreed to add Cllr P Byron to the Employee Area of Responsibility.

21/63 Queens Platinum Jubilee – June 2022

Cllr A Barnes reported that the Parish Council have been invited to join in with the plans to mark the Queens Platinum Jubilee in June 2022. Part of the plan is to have a beacon that will be lit on 2 June 2022. A discussion took place with regards to the type of beacon and a suitable location within the village. Suggestions included a gas fired beacon, bonfire, LED or laser light. It was proposed by Cllr A Lloyd that the council should via Social Media invite members of the Village to organize a Jubilee Committee to gauge what people wanted and to arrange events over the long weekend.

Resolved: Walton on Trent Parish Council agreed to use Social Media and the website to promote the Queens Platinum Jubilee and to seek members of the Village to form a Group to arrange events for the June 2022 weekend.

21/64 Speed Indicator Device

A discussion took place regarding the possible purchase of a Speed Indicator Device that could be moved around the village which would not only act as a deterrent to speeding vehicles but would also be capable of collecting data that could be used to inform the Police and the Highways Authority. A guide from Morelock Signs was in the region of £2695+vat. The device would need to be mounted on a tripod and secured to avoid theft. The positioning of the device would need to be considered and Highways contacted for advice. Cllr H Hearn identified possible funding opportunities. Cllr A Lloyd proposed that contact is made with Rosliston and Coton Parish Councils to advise them of our intentions with a view to them purchasing something similar and possibly being able to reduce the cost. Locations to place a device would need to be considered together with the exact device required before obtaining a quote.

Resolved: Walton on Trent Parish Council agreed that this was a good idea and for contact to be made with the Rosliston and Coton Parish Councils to inform them of our plans.

Resolved: Walton on Trent Parish Council agreed to review and identify the exact Speed Indicator Device that would be most suitable.

Resolved: Walton on Trent Parish Council agreed for contact to be made with Highways with regards to the placement of the device near or on roads.

21/65 Allotment

Cllr H Hearn proposed that the Council look to transfer land at the Village Hall from District Council control to Parish Council control and to then look to have 10 to 12 raised beds that the village could use. Cllr H Hearn would like to meet with Martin Reid and Joanne Abassi to discuss the feasibility of an allotment project as there are lots of funding opportunities and many benefits.

Cllr A Lloyd expressed concern that taking on another project which had not been planned in a period where the council was already committed to reopening, maintaining and improving the village hall, together with

business as usual items such as roads and footpaths would be too much and that a Council Representative would need to take responsibility and then overall management. A discussion followed with regards to roles, areas of responsibilities and included identified work that as yet, had not been undertaken at the Village Hall. Cllr H Hearn agreed to take responsibility for looking further into the feasibility of allotments at the Village Hall.

Resolved: Walton on Trent Parish Council agreed that Cllr H Hearn should meet with Martin Reid and Joanne Abassi to identify the feasibility of turning the land at the Village Hall into allotments, what would be required, how it could be funded and how it would be managed.

Resolved: Walton on Trent Parish Council noted that all Councillor vacancies had now been filled and a full council in place. The council agreed to revisit the allocation of Councillor areas of responsibility in the September meeting.

21/66 National Forest

Cllr A Lloyd identified a piece of land, within the Parish boundary, southeast of Boroughs Fields, and alongside a public footpath, that 4 years ago had been funded by the National Forest for the planting of trees. Part of the funding agreement is that the public have access, however this now seems to be frowned upon, with Public Access notices being removed, persons being challenged and notices that Dogs to be kept on leads. A snare has been found in one area of the land. Meetings have been held with the National Forest for them to speak to the landowner and then promote the public use of the land. Cllr A Lloyd requested permission from the council to represent them and to continue with the National Forest in investigating other pockets of land in the parish and to promote their public use.

Resolved: Walton on Trent Parish Council agreed for Cllr A Lloyd to represent the council in discussions with the National Forest and the promotion of the public use of the land.

21/67 Village Hall

Cllr A Barnes stated that on 12 May 2021 following a site meeting at the Village Hall several maintenance items were identified that could be done by a working party without the use of specific tradespersons. This has yet to be arranged. Cllr's Barnes and Lloyd have met with Cosmic to progress the Occupational License and a quote obtained from a Solicitor to complete the alterations once the service charge and extension to the notice period added. Other areas to consider were identified including internet access, an online booking system, refurbishment of the kitchen and toilets and the quotes obtained by Cllr H Hearn for proposed alterations to the Village Hall.

Resolved: Walton on Trent Parish Council agreed that at the next Parish Council meeting the Agenda is specific with the Village Hall being the main topic.

21/68 Working Group Reports/Monitoring List

- a) **Employees** – Nothing
- b) **Village Hall** – Discussed at 21/67
- c) **Finance** – Nothing
- d) **Roads and Pavements** – Cllr M Rafferty reported:
 - a. Hole in pavement by the Bailey Bridge – Reported to Staffordshire Highways and Barton Parish Council
 - b. Tree Growth along Main Street – Reported to Derbyshire Highways
- e) **Footpaths** – Cllr H Hearn reported:
 - a. A tree had come down along Foot Path 1
 - b. Footpath 3 had become overgrown in places and difficult to pass

Resolved: Walton on Trent Parish Council agreed that both items should be reported to the DCC Footpath Officer.

- c. The footpath alongside the River Trent has become overgrown and almost impossible to walk along.

Resolved: Walton on Trent Parish Council agreed that this should be reported to the Staffordshire Wild Life Trust.

- f) **Park** – Cllr P Byron reported that piles of grass cuttings were being left in the Park after the Council had cut the grass.

Resolved: Walton on Trent Parish Council agreed that contact should be made with the SDDC to see if the cuttings can either be collected or the grass cut more often so its not leaving a large amount of cuttings.

- g) **Open Spaces** – Cllr P Byron questioned as to whether the Litter Pick which was cancelled in May should be re-arranged once COVID restrictions are lifted.

Resolved: Walton on Trent Parish Council agreed that a Litter Pick should now be deferred until early Spring 2022.

- h) **Website and Other Communications** - Nothing

21/69 Circulated Emails for Information – Appendix B

Resolved: Walton on Trent Parish Council noted the Circulated Emails for Information.

21/70 Date of the next Meeting

Resolved: Walton on Trent Parish Council approved that the next Parish Council Meeting is to be held at 7.00pm on Monday 12 July 2021, in the Walton on Trent Village Hall.

There being no other business to be transacted the meeting closed at 9.15pm